

**SERVICE CHARGE BUDGET**  
01/01/18- 31/12/18



**HARDY MEWS (UXBRIDGE) MANAGEMENT  
COMPANY  
FOR WOODGATE & BLYTHEWOOD COURT**

**020 8866 0001**

CATEGORY	Budget 2018
<b>INSURANCE</b>	9830
Directors & Officers	150
<b>TOTAL INSURANCE</b>	<b>9980</b>
<b>GARDEN MAINTENANCE</b>	
Garden Contract	2200
Lawn Treatment	110
<b>TOTAL GARDEN MAINTENANCE</b>	<b>2310</b>
<b>CLEANING</b>	
Common Parts	4000
Window Cleaning	300
Carpet Cleaning	
Refuse Cleaning/Removal	150
<b>TOTAL CLEANING</b>	<b>4450</b>
<b>ELECTRICAL MAINTENANCE</b>	
Television & Satellite	908
Door Entry Maintenance	100
<b>TOTAL ELECTRICAL MAINTENANCE</b>	<b>1008</b>
<b>ELECTRICITY CONSUMPTION (COMMON PARTS)</b>	
Internal & External Lights	1600
<b>TOTAL ELECTRICITY CONSUMPTION</b>	<b>1600</b>
<b>CONTINGENCY</b>	
General Maintenance	3000
<b>TOTAL CONTINGENCY</b>	<b>3000</b>
<b>FIRE SAFETY</b>	
Emergency lighting and Smoke Vent Inspection	1150
<b>TOTAL FIRE SAFETY</b>	<b>1150</b>
<b>ACCOUNTS</b>	500
<b>TOTAL ACCOUNTS</b>	<b>500</b>
<b>STATUTORY EXPENDITURE</b>	
Companies' House fee - Annual Return	72
<b>TOTAL STATUTORY EXPENDITURE</b>	<b>72</b>
<b>MANAGEMENT FEE</b>	
Out of hours	295
David Charles Property Consultants	10800
<b>TOTAL MANAGEMENT FEE</b>	<b>11095</b>
<b>TOTAL EXPENDITURE EXCLUDING SINKING FUND</b>	<b>35,165</b>
<b>SINKING FUND</b>	
Decoration of the Communal Areas every 5-7 years	3,000
<b>TOTAL SINKING FUND</b>	<b>3,000</b>
<b>TOTAL SERVICE CHARGE</b>	<b>38,165.00</b>